



The King's Commerce Association of The King's University College

November, 2011

Dear Sir/Madam,

On behalf of The King's Commerce Association (TKCA), we invite you to participate in our seventh Annual Career Fair to be held on January 20, 2012. We try to make the career fair more dynamic and successful year by year. This year will be no different as we are doing our best to incorporate many different businesses from different fields that will best serve the student population as a whole and give them all a chance to participate fully in the career fair. We are approaching you because we believe that our students will benefit from exploring career possibilities and discovering upcoming job positions within your organization.

The King's Commerce Association's vision is to create opportunities for students at The King's University College through networks and involvement with the business community while emphasizing social, environmental, and fiscal corporate responsibility. The biggest way we see this vision come to life is through our annual career fair.

The King's University College was founded in 1979 with a focus on Christian values in undergraduate degree programs. The King's University College offers three and four year Bachelor degrees in the arts, humanities, social sciences, natural sciences, and commerce, as well as a two year Bachelor of Education after degree. Over three hundred courses in twenty discipline areas are offered. Currently The King's University College has 725 students. Academically qualified students of all faiths are welcome at The King's University College. Thanks to the school size, classes are small, which allows students to interact on a one-on-one basis with their professors which helps them if they require further instruction as they don't have to fight off several hundred other students to garner some attention. This extra attention is key to the successful academic career of all the students at King's.

Our Career Fair will take place on Friday January 20, 2012 in The King's University College atrium from 10:00am to 2:30 pm with breakfast being provided at 9:00 am and lunch at 12pm. Coffee and juice will also be provided throughout the day.

Whether you are looking for part time, full time, summer employees or interns, King's has quality students that can be an asset to your organization. We believe all necessary information has been included in this package however if you have any questions please feel free to contact us.

Please contact us to reserve your table for The King's Commerce Association Career Fair by emailing your registration form to tkca.ab@gmail.com. Space is limited so early responses are appreciated. Thank you and we look forward to seeing you on January 20, 2012.

Sincerely,

Shawn deVries

President
The King's Commerce Association
tkca.ab@gmail.com
9125 50th Street, Edmonton, AB T6B 2H3 Canada
(780) 465-3500 ext. 8735 | Fax: (780) 465-3534

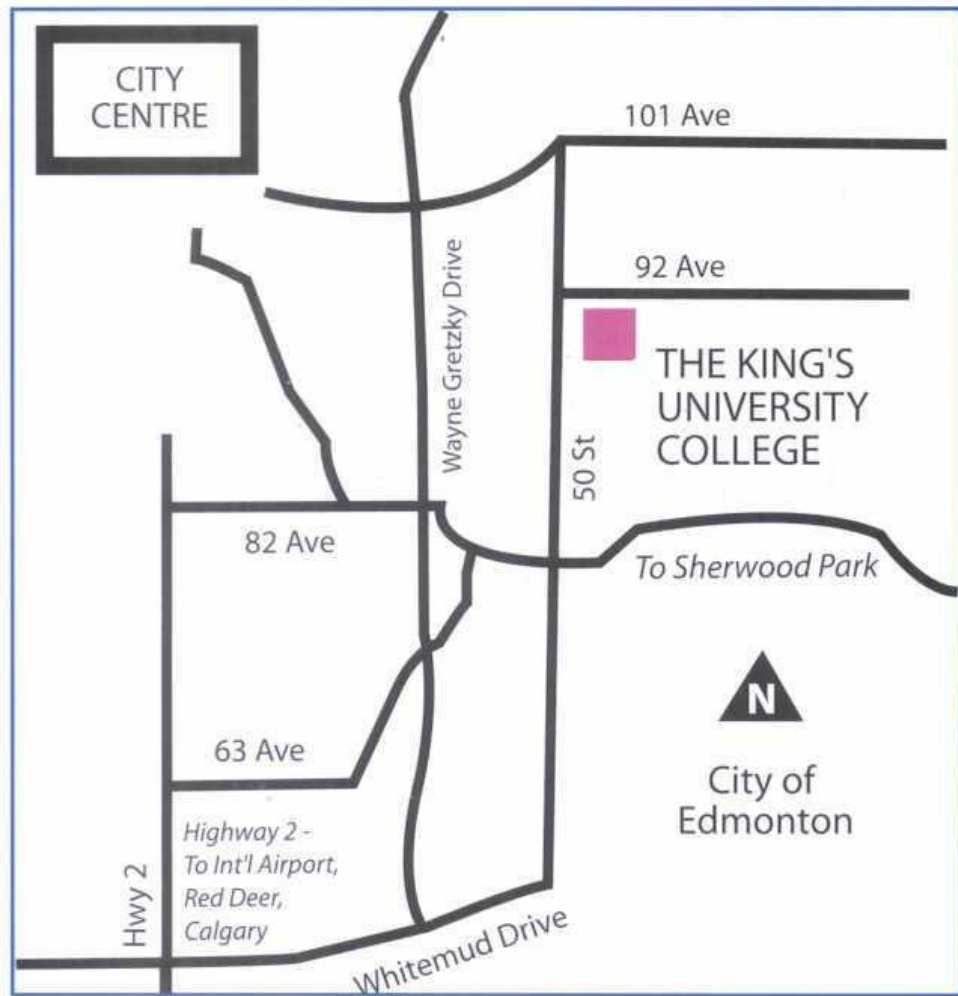


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King's Career Fair - Time Schedule for January 20, 2012

9:00-10:00 Complimentary Come and go breakfast/set up displays
10:00-2:00 Duration of the Career Fair
12:00-1:00 Complimentary Lunch for exhibitors will be served
2:00 - 2:30 End of the Career Fair/wrap up and clean up. Thanks for Participating in our Career Fair!

Directions to King's:





The King's Commerce Association

of The King's University College

Re: TKCA Career Fair, Friday, January 20, 2012

Please complete the following and mail it to The King's Commerce Association by December 15th, 2011. 9125 50th Street, Edmonton, AB T6B 2H3 Canada or email: tkca.ab@gmail.com

Name of Organization: _____

Contact Name: _____

Phone: _____

Email: _____

Will be attending Career Fair: Yes _____ No _____

Number of representatives attending 1 or 2: _____

Electrical outlets needed (If lights, laptops, etc. are being used): _____

Table cloth required? Yes _____ No _____

Registration Fee - \$150

\$75 for Non-Profit Organizations/Charities

An invoice will be emailed upon receipt of registration form for those attending; cheques to be mailed upon receipt of invoice – Thank you.

In order to create awareness among and prepare our students please list employment opportunities you expect to be available with your represented organization:

1. _____
2. _____
3. _____
4. _____
5. _____

The Career Fair will be taking place in the Atrium. The easiest access to the Atrium is from our East parking lot, which is free to park in.

If you have any questions please contact:

Susan Martin

Program and Internship Coordinator

Management and Commerce Program

The King's University College

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