

Date: March 7, 2023
To: Faculty, Staff, and Students
From: Kris Ooms, Vice President Academic and Research
Subject: Call for nominations for Teaching Excellence Award



Which teaching excellence award is awarded this year?

The **Award for Career Achievement in Teaching Excellence** is awarded this year. This award is for faculty members with full faculty status who have **more than seven years of post-secondary teaching experience in total**.

Who can nominate?

Nominations for the teaching award can come from a student or group of students, staff members, or faculty members.

What does a successful nomination look like?

A successful nomination begins with informing the nominee's Dean¹ by the March 15, 2023 deadline that you want to submit a nomination. The respective Deans for each of the faculty units are:

- | | |
|-------------------------------|----------------------|
| • Faculty of Education | Dr. Henry Algera |
| • Faculty of Arts | Dr. Will Van Arragon |
| • Faculty of Social Sciences | Dr. Michael DeMoor |
| • Faculty of Natural Sciences | Dr. Andrew Tappenden |
| • Faculty of Business | Dr. Mike Ferber |

In consultation with the respective Dean, develop a plan to complete the following documentation using the PDF-fillable forms that can be downloaded from [Teaching Excellence Awards: The King's University | Edmonton's Christian University | Christian University in Alberta, Canada \(kingsu.ca\)](#).

1. Nomination Form

The nominator(s) need(s) to complete this 1-page form, providing the grounds for the nomination.

2. Student/Alumnus Testimonial Form

Current students and/or alumni use this 1-page form to give teaching-related reasons for the nomination, i.e., what makes the nominee's teaching effective?

A maximum of six different testimonials can be submitted with each nomination, **including a minimum of two from alumni**.

3. Faculty Sponsor Form

Each nomination needs (a) faculty sponsor(s)². Using the 2-page Faculty Sponsor Form, faculty colleagues or co-teachers are asked to assess the nominee's role in course and curricula development, range of courses taught, periodic renewal of courses, and other activities related to teaching (workshops, in-service teaching, mentoring, teaching triads, etc.).

A maximum of three different faculty sponsor forms can be submitted with each nomination.

4. Nominee Self-Assessment Form

The nominee needs to complete a Self-Assessment Form. In this 2-page form the nominee reflects on his/her teaching in terms of effectiveness, innovation, and excellence. An addendum of sample teaching materials that support the self-assessment may be submitted (maximum of ten pages).

5. Nominee Curriculum Vitae

The nominee needs to submit a current copy of his or her curriculum vitae.

Make sure that all the required forms (properly named) have been submitted by email to Sarah Den Boer (sarah.denboer@kingsu.ca) in the VP-Academic and Research office by April 3, 2023.

¹ If the nominee is one of the Deans, inform the Vice President Academic and develop the plan for completing the nomination in consultation with him.

² A faculty member can be both the nominator and a sponsor.

What is the timeline and who makes the selection?

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|----------------|--|
| March 7, 2023 | Call for nominations. |
| March 15, 2023 | Inform the appropriate Dean of your nomination. |
| April 3, 2023 | Deadline for submitting nominations to the VP Academic and Research office. |
| April 2023 | Deans' Council nominates up to three candidates to the Faculty Senate Evaluation Committee. |
| April 2023 | Faculty Senate Evaluation Committee ³ normally selects one candidate for the award. |

What are the evaluation criteria?

Evidence of demonstrated excellence will be sought using:

1. Materials submitted with the nomination.
2. Student course evaluations (e.g., summary ratings for content and instruction and **Christian perspective**, and student comments about the learning experience).
3. Evidence of responding to student, Dean and other constructive feedback on teaching.
4. Annual or special evaluations, including self-reflections on teaching.
5. Evidence of effective pedagogy and/or professional development for teaching.
6. Evidence of well-planned and organized course syllabi and other course materials (e.g. seminars, laboratories, field trips), including regularly updating and revision courses.
7. Current curriculum vitae.
8. Years of service.
9. Previous unsuccessful nominations for the award.

What is the value of the award and how will it be recognized?

1. The recipient will receive \$1,000, which may be received as salary or designated towards the recipient's professional development/conference travel or research, as per policies governing faculty funds for these areas.
2. The recipient will be publicly recognized at the faculty celebration and long-service awards event scheduled for the end of the Winter term and will receive an appropriate memento.
3. A permanent plaque with the name of the recipient will be displayed in an appropriate venue.

Who is eligible for the Award for Career Achievement in Teaching Excellence?

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| <ul style="list-style-type: none">• Darcy Visscher• Daniel Kim• Joanne Moyer• Brett Roscoe• Elizabeth Willson Gordon• Gerda Kits• Leah Martin-Visscher• Mike Janzen• Andrew Tappenden• Rem Kooistra• Margie Patrick• Mark Sandle• Michael DeMoor• Wendy Stienstra• Mike Ferber• Melanie Turgeon | <ul style="list-style-type: none">• Leanne Willson• Will Van Arragon• Philip Mingay• Vern Peters• Steven Martin• Gordon Preston• Tina Trigg• Chris Peet• Charles Stolte• Heather Prior• Jeff Dudiak• Arlette Zinck• Heather Looy• David Long• Peter Mahaffy |
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³ Members of the Dean's Council or the Faculty Senate Evaluation Committee who have been involved actively in preparing a nomination dossier will excuse themselves from the selection process.