

Date: February 25, 2022
To: Faculty, Staff, and Students
From: Kris Ooms, Vice President Academic and Research
Subject: Call for nominations for Teaching Excellence Award



Which teaching excellence award is awarded this year?

The **Award for Early Achievement in Teaching Excellence** is awarded this year. This award is for faculty members with full faculty status who have **no more than seven years of post-secondary teaching experience in total**.

Who can nominate?

Nominations for the teaching award can come from a student or group of students, staff members, or faculty members.

What does a successful nomination look like?

A successful nomination begins with informing the nominee's Dean¹ by the March 8, 2022 deadline that you want to submit a nomination. The respective Deans for each of the faculty units are:

- Faculty of Education Dr. Henry Algera
- Faculty of Arts Dr. Will Van Arragon
- Faculty of Social Sciences Dr. Michael DeMoor
- Faculty of Natural Sciences Dr. Andrew Tappenden
- Faculty of Business Mr. John Mueller

In consultation with the respective Dean, develop a plan to complete the following documentation using the PDF-fillable forms that can be downloaded from www.kingsu.ca/about-us/about-kings/office-of-the-president/teaching-excellence-awards.

1. Nomination Form

The nominator(s) need(s) to complete this 1-page form, providing the grounds for the nomination.

2. Student/Alumnus Testimonial Form

Current students and/or alumni use this 1-page form to give teaching-related reasons for the nomination, i.e., what makes the nominee's teaching effective?

A maximum of six different testimonials can be submitted with each nomination, **including a minimum of two from alumni**.

3. Faculty Sponsor Form

Each nomination needs (a) faculty sponsor(s)². Using the 2-page Faculty Sponsor Form, faculty colleagues or co-teachers are asked to assess the nominee's role in course and curricula development, range of courses taught, periodic renewal of courses, and other activities related to teaching (workshops, in-service teaching, mentoring, teaching triads, etc.).

A maximum of three different faculty sponsor forms can be submitted with each nomination.

4. Nominee Self-Assessment Form

The nominee needs to complete a Self-Assessment Form. In this 2-page form the nominee reflects on his/her teaching in terms of effectiveness, innovation, and excellence. An addendum of sample teaching materials that support the self-assessment may be submitted (maximum of ten pages).

5. Nominee Curriculum Vitae

The nominee needs to submit a current copy of his or her curriculum vitae.

¹ If the nominee is one of the Deans, inform the Vice-President Academic and develop the plan for completing the nomination in consultation with him.

² A faculty member can be both the nominator and a sponsor.

Make sure that all the required forms (properly named) have been submitted by email to Sarah Den Boer (sarah.denboer@kingsu.ca) in the VP-Academic and Research office by April 1, 2022.

What is the time line and who makes the selection?

February 25, 2022	Call for nominations.
March 8, 2022	Inform the appropriate Dean of your nomination.
April 1, 2022	Deadline for submitting nominations to the VP Academic and Research office.
April 5, 2022	Deans' Council nominates up to three candidates to the Faculty Senate Evaluation Committee.
April 2022	Faculty Senate Evaluation Committee ³ normally selects one candidate for the award.

What are the evaluation criteria?

Evidence of demonstrated excellence will be sought using:

1. Materials submitted with the nomination.
2. Student course evaluations (e.g., summary ratings for content and instruction and **Christian perspective**, and student comments about the learning experience).
3. Evidence of responding to student, Dean and other constructive feedback on teaching.
4. Annual or special evaluations, including self-reflections on teaching.
5. Evidence of effective pedagogy and/or professional development for teaching.
6. Evidence of well-planned and organized course syllabi and other course materials (e.g. seminars, laboratories, field trips), including regularly updating and revision courses.
7. Current curriculum vitae.
8. Years of service.
9. Previous unsuccessful nominations for the award.

What is the value of the award and how will it be recognized?

1. The recipient will receive \$1,000, which may be received as salary or designated towards the recipient's professional development/conference travel or research, as per policies governing faculty funds for these areas.
2. The recipient will be publicly recognized at the faculty celebration and long-service awards event scheduled for the end of the Winter term and will receive an appropriate memento.
3. A permanent plaque with the name of the recipient will be displayed in an appropriate venue.

Who is eligible for the Award for Early Achievement in Teaching Excellence?

- Daniel Kim
- Joanne Moyer
- Danielle Brosseau
- Annerieke Wolmarans
- Jacqueline Filipek
- Jennifer Braun
- Caroline Lieffers
- Andrew Kirk
- Glory Ovie
- Caitlynd Myburgh
- Shingirai Mandizadza
- Cassidy VanderSchee
- Andrew Rillera
- Ben Cameron

³ Members of the Dean's Council or the Faculty Senate Evaluation Committee who have been involved actively in preparing a nomination dossier will excuse themselves from the selection process.